

## **ANNUAL REPORT**

OF

Name: PRAIRIE DU CHIEN MUNICIPAL WATER UTILITY

Principal Office: 207 WEST BLACKHAWK AVENUE

PRAIRIE DU CHIEN, WI 53821

For the Year Ended: DECEMBER 31, 2004

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

## **SIGNATURE PAGE**

I GARY KOCH	of
(Person responsible for account	nts)
PRAIRIE DU CHIEN MUNICIPAL WATER UT	ILITY , certify that I
(Utility Name)	
am the person responsible for accounts; that I have examined th knowledge, information and belief, it is a correct statement of the the period covered by the report in respect to each and every many	business and affairs of said utility for
	03/30/2005
(Signature of person responsible for accounts)	(Date)
CITY ADMINISTRATOR	_
(Title)	

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### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: PRAIRIE DU CHIEN MUNICIPAL WATER UTILITY

**Utility Address:** 207 WEST BLACKHAWK AVENUE PRAIRIE DU CHIEN, WI 53821

When was utility organized? 1/1/1902

Report any change in name:

Effective Date: Utility Web Site:

## Utility employee in charge of correspondence concerning this report:

Name: MR GARY KOCH

Title: CITY ADMINISTRATOR

Office Address:

207 WEST BLACKHAWK AVENUE PRAIRIE DU CHIEN, WI 53821

**Telephone:** (608) 326 - 6406 **Fax Number:** (608) 326 - 8182

E-mail Address:

## Individual or firm, if other than utility employee, preparing this report:

Name: TERRY DRONE, CPA

Title: ACCOUNTANT

Office Address: JOHNSON BLOCK AND COMPANY, INC.

229 HIGH STREET

MINERAL POINT, WI 53565

**Telephone:** (608) 987 - 2206 **Fax Number:** (608) 987 - 3391

E-mail Address: tdrone@johnsonblock.com

## President, chairman, or head of utility commission/board or committee:

Name: MR. J. KLUESNER
Title: CHAIRPERSON

Office Address:

207 BLACKHAWK AVENUE PRAIRIE DU CHIEN, WI 53821

**Telephone:** (608) 326 - 6406 **Fax Number:** (608) 326 - 8182

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:

Name: TERRY DRONE, CPA

Title: ACCOUNTANT

Office Address: JOHNSON BLOCK AND COMPANY, INC.

229 HIGH STREET

MINERAL POINT, WI 53565

**Telephone:** (608) 987 - 2206 **Fax Number:** (608) 987 - 3391

E-mail Address: tdrone@johnsonblock.com

Date of most recent audit report: 3/12/2004

Period covered by most recent audit: 1/1/2003 TO 12/31/2003

## Names and titles of utility management including manager or superintendent:

Name: MR LARRY GATES

Title: WATER SUPERINTENDENT

Office Address:

207 WEST BLACKHAWK AVENUE PRAIRIE DU CHIEN, WI 53821

**Telephone:** (608) 326 - 6406 **Fax Number:** (608) 326 - 8182

E-mail Address:

Name of utility commission/committee: Board of Public Works

## Names of members of utility commission/committee:

- D. HEMMER
- J. KLUESNER, CHAIRPERSON
- G. KOCH
- E. MUELLER
- T. PETERSON
- T. SHECKLER
- **B. STEINER**

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat.  $\S$  66.0819 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

Provide the following information regarding the provider(s) of contract services:

## **IDENTIFICATION AND OWNERSHIP**

Firm Name:	
<b>Contact Person:</b>	
Title:	
Telephone:	
Fax Number:	
E-mail Address:	
Contract/Agreeme	ent beginning-ending dates:
Provide a brief de	scription of the nature of Contract Operations being provided:

## **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	710,346	623,536	1
Operating Expenses:			
Operation and Maintenance Expense (401-402)	291,496	365,220	2
Depreciation Expense (403)	95,550	67,196	_ 3
Amortization Expense (404-407)	0	0	4
Taxes (408)	108,004	93,693	_ 5
Total Operating Expenses	495,050	526,109	
Net Operating Income	215,296	97,427	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	215,296	97,427	_
Income from Merchandising, Jobbing and Contract Work (415-416)	688	409	7
Income from Nonutility Operations (417)	0	0	8
Nonoperating Rental Income (418)	0	0	9
Interest and Dividend Income (419)	5,671	9,603	10
Miscellaneous Nonoperating Income (421)	7,271	10,942	_ 11
Total Other Income Total Income	13,630 228,926	20,954 118,381	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	(21,163)	0	_ 12
Other Income Deductions (426)	22,264	28,133	13
Total Miscellaneous Income Deductions	1,101	28,133	
Income Before Interest Charges	227,825	90,248	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	69,169	69,314	_ 14
Amortization of Debt Discount and Expense (428)	12,442	12,442	15
Amortization of Premium on DebtCr. (429)	0	0	_ 16
Interest on Debt to Municipality (430)	0	0	17
Other Interest Expense (431)	0	0	_ 18
Interest Charged to ConstructionCr. (432)	0	0	19
Total Interest Charges	81,611	81,756	
Net Income	146,214	8,492	
Linguistant Earned Surplus (Regioning of Veer) (216)	1 276 704	200 202	20
Unappropriated Earned Surplus (Beginning of Year) (216)  Balance Transferred from Income (433)	1,376,704 146,214	390,292	_ 20
Miscellaneous Credits to Surplus (434)		8,492	21
Miscellaneous Debits to Surplus-Debit (435)	0	977,920 0	_ 22 _ 23
Appropriations of SurplusDebit (436)	0	0	23 24
Appropriations of SurpiusDebit (430)  Appropriations of Income to Municipal FundsDebit (439)	0	0	_ <del>24</del> 25
Total Unappropriated Earned Surplus End of Year (216)	1,522,918	1,376,704	23

## **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				_
Operating Revenues (400):				
Derived	710,346		710,346	1
Total (Acct. 400):	710,346	0	710,346	
Operation and Maintenance Expense (401-402):				
Derived	291,496		291,496	2
Total (Acct. 401-402):	291,496	0	291,496	
Depreciation Expense (403):				
Derived	95,550		95,550	3
Total (Acct. 403):	95,550	0	95,550	
Amortization Expense (404-407):				
Derived	0		0	4
Total (Acct. 404-407):	0	0	0	
Taxes (408):				
Derived	108,004		108,004	5
Total (Acct. 408):	108,004	0	108,004	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	215,296	0	215,296	
	·		<u> </u>	
OTHER INCOME				
Income from Merchandising, Jobbing and Contract W	` '			_
Derived Table 1 115 116	688		688	8
Total (Acct. 415-416):	688	0	688	
Income from Nonutility Operations (417):	_			_
NONE	0	-	0	9
Total (Acct. 417):	0	0	0	
Nonoperating Rental Income (418):				
NONE	0			10
Total (Acct. 418):	0	0	0	

## **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

ı	Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME				
Interest and Divid	lend Income (419):			
INTEREST INCOM	• •	5,671	0	5,671 11
Total (Acct. 419):		5,671	0	5,671
Miscellaneous No	onoperating Income (421):			
Contributed Plant	- Water		7,271	7,271 12
NONE		0	0	0 13
Total (Acct. 421):		0	7,271	7,271
TOTAL OTHER INCOM	<u>E:</u>	6,359	7,271	13,630
MISCELLANEOUS INC	OME DEDUCTIONS			
Miscellaneous An	nortization (425):			
Regulatory Liability	y (253) Amortization	(21,163)		(21,163)14
NONE		0	0	0 15
Total (Acct. 425):		(21,163)	0	(21,163)
Other Income Dec	ductions (426):			
Depreciation Expe	ense on Contributed Plant - Water		22,264	22,264 16
NONE		0	0	0 17
Total (Acct. 426):		0	22,264	22,264
TOTAL MISCELLANEO	OUS INCOME DEDUCTIONS:	(21,163)	22,264	1,101
INTEREST CHARGES				
INTEREST CHARGES	Term Debt (427):			
INTEREST CHARGES Interest on Long-	Term Debt (427):	69.169		69,169 18
Interest on Long-		69,169 <b>69,16</b> 9	0	<u>69,169</u> 18 69,169
Interest on Long- Derived Total (Acct. 427):		·		
Interest on Long- Derived Total (Acct. 427): Amortization of D	Debt Discount and Expense (428):	69,169	0	69,169
Interest on Long- Derived  Total (Acct. 427):  Amortization of D  AMORTIZATION E	Debt Discount and Expense (428): EXPENSE	<b>69,169</b> 12,442	0	69,169 12,442 19
Interest on Long- Derived  Total (Acct. 427):  Amortization of D  AMORTIZATION B  Total (Acct. 428):  Amortization of P	Debt Discount and Expense (428): EXPENSE	69,169 12,442 12,442	0	69,169 12,442 19 12,442
Interest on Long- Derived Total (Acct. 427): Amortization of D AMORTIZATION E Total (Acct. 428): Amortization of P NONE	Pebt Discount and Expense (428): EXPENSE Premium on DebtCr. (429):	69,169 12,442 12,442 0	0	69,169 12,442 19 12,442 0 20
Interest on Long- Derived  Total (Acct. 427):  Amortization of D  AMORTIZATION E  Total (Acct. 428):  Amortization of P  NONE  Total (Acct. 429):	Pebt Discount and Expense (428): EXPENSE Premium on DebtCr. (429):	69,169 12,442 12,442	0	69,169 12,442 19 12,442
Interest on Long- Derived  Total (Acct. 427):  Amortization of D  AMORTIZATION E  Total (Acct. 428):  Amortization of P  NONE  Total (Acct. 429):	Pebt Discount and Expense (428): EXPENSE Premium on DebtCr. (429):	69,169 12,442 12,442 0	0	69,169 12,442 19 12,442 0 20

## **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Income from Nonutility Operations, Account 417.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES	, ,		
Other Interest Expense (431):			
Derived	0		0 22
Total (Acct. 431):	0	0	0
Interest Charged to ConstructionCr. (432):			
NONE	0		0 23
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	81,611	0	81,611
NET INCOME:	161,207	(14,993)	146,214
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
_Derived	415,975	960,729	1,376,704 24
Total (Acct. 216):	415,975	960,729	1,376,704
Balance Transferred from Income (433):			
Derived	161,207	(14,993)	146,214 25
Total (Acct. 433):	161,207	(14,993)	146,214
Miscellaneous Credits to Surplus (434):			
NONE	0		0 26
Total (Acct. 434):	0	0	0
Miscellaneous Debits to SurplusDebit (435):	_	_	
NONE	0		0 27
Total (Acct. 435)Debit:	0	0	0
Appropriations of SurplusDebit (436):  Detail appropriations to (from) account 215			0 28
Total (Acct. 436)Debit:	0	0	0 20
Appropriations of Income to Municipal FundsDebit (439):			<u>_</u>
NONE	0	0	0 29
Total (Acct. 439)Debit:	0		0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	577,182	945,736	1,522,918
, , ,	•	-	

## **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)	688	688			688	_ 1
Costs & Expenses of Merchandising	g, Jobbing and Co	ntract Work (4	416):			
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	_ 5
Other (list by major classes):						-
NONE					0	6
Total costs and expenses	0	0	0	0	0	-
Net income (or loss)	688	0	0	0	688	_

## REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	710,346	0	0	0	710,346	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents	0	0		0	0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	710,346	0	0	0	710,346	

## **DISTRIBUTION OF TOTAL PAYROLL**

- Amounts charged to Utility Financed and to Contributed Plant accounts should be combined and reported in plant or accumulated depreciation accounts.
- 2. Amount originally charged to clearing accounts as shown in column (b) should be shown as finally distributed in column (c).
- 3. The amount for clearing accounts in column (c) is entered as a negative for account "Clearing Accounts" and the distributions to accounts on all other lines in column (c) will be positive with the total of column (c) being zero.
- 4. Provide additional information in the schedule footnotes when necessary.

Accounts Charged (a)	Direct Payroll Distribution (b)	Allocation of Amounts Charged Clearing Accts. (c)	Total (d)	
Water operating expenses	137,918		137,918	1
Electric operating expenses			0	2
Gas operating expenses			0	3
Heating operating expenses			0	4
Sewer operating expenses	8,325		8,325	5
Merchandising and jobbing			0	6
Other nonutility expenses			0	7
Water utility plant accounts			0	8
Electric utility plant accounts			0	9
Gas utility plant accounts			0	10
Heating utility plant accounts			0	11
Sewer utility plant accounts			0	12
Accum. prov. for depreciation of water plant			0	13
Accum. prov. for depreciation of electric plant			0	14
Accum. prov. for depreciation of gas plant			0	15
Accum. prov. for depreciation of heating plant			0	16
Accum. prov. for depreciation of sewer plant			0	17
Clearing accounts			0	18
All other accounts			0	19
Total Payroll	146,243	0	146,243	

## **FULL-TIME EMPLOYEES (FTE)**

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)
Water	3 1
Electric	
Gas	3
Sewer	4

## **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	5,440,396	5,375,328	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	1,611,148	1,913,371	2
Net Utility Plant	3,829,248	3,461,957	•
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	333,557	296,158	7
Total Other Property and Investments	333,557	296,158	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	11,951	12,533	8
Temporary Cash Investments (132)	288,544	370,624	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	174,325	160,844	11
Other Accounts Receivable (143)	829	2,568	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	60,192	39,102	14
Materials and Supplies (150)	14,114	14,239	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets DEFERRED DEBITS	549,955	599,910	-
Unamortized Debt Discount and Expense (181)	51,355	63,797	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	51,355	63,797	•
Total Assets and Other Debits	4,764,115	4,421,822	=

## **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			_
Capital Paid in by Municipality (200)	913,651	913,651	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	1,522,918	1,376,704	23
Total Proprietary Capital	2,436,569	2,290,355	-
LONG-TERM DEBT			
Bonds (221)	1,200,794	1,856,332	24
Advances from Municipality (223)	83,456	120,306	25
Other Long-Term Debt (224)	539,262	0	26
Total Long-Term Debt	1,823,512	1,976,638	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	54,458	104,896	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	836	31
Interest Accrued (237)	20,086	27,184	32
Other Current and Accrued Liabilities (238)	27,412	21,913	33
Total Current and Accrued Liabilities	101,956	154,829	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	402,078	0	36
Total Deferred Credits	402,078	0	
OPERATING RESERVES			
Property Insurance Reserve (261)			37
Injuries and Damages Reserve (262)			38
Pensions and Benefits Reserve (263)			39
Miscellaneous Operating Reserves (265)			40
Total Operating Reserves	0	0	
Total Liabilities and Other Credits	4,764,115	4,421,822	=

## **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Water (b)	Sewer (c)	Gas (d)	Electric (e)
5,375,328	0	0	<u> </u>
with Util. Plant	Jan. 1 in Proper	ty Tax Equiva	lent Schedule)
			_
4,021,032	0	0	0 2
1,419,364	0	0	<u> </u>
			4
			5
			6
			7
			8
			9
			10
			11
5,440,396	0	0	0
tization:			
1,137,510	0	0	0 <b>12</b>
473,638	0	0	0 13
1,611,148	0	0	0
3,829,248	0	0	0
	5,375,328  with Util. Plant  4,021,032  1,419,364  5,440,396  tization: 1,137,510  473,638  1,611,148	(b) (c)  5,375,328 0  9 with Util. Plant Jan. 1 in Proper  4,021,032 0  1,419,364 0  5,440,396 0  tization: 1,137,510 0  473,638 0  1,611,148 0	(b) (c) (d)  5,375,328

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY (ACCT. 110.1)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	1,461,997				1,461,997	
Credits During Year						2
Accruals:						;
Charged depreciation expense (403)	95,550				95,550	_ 4
Depreciation expense on meters						ţ
charged to sewer (see Note 3)	3,804				3,804	_ (
Accruals charged other						7
accounts (specify):						8
					0	_
Salvage					0	_ 10
Other credits (specify):						1
					0	_ 12
					0	_ 1:
					0	_ 14
					0	_ 1
Total credits	99,354	0	0	0	99,354	_ 10
Debits during year						17
Book cost of plant retired	600				600	_ 18
Cost of removal					0	_ 19
Other debits (specify):						20
Est Reg Liab(253): Docket 05-US-105	423,241				423,241	_ 2′
					0	_ 22
					0	_ 23
					0	_ 24
Total debits	423,841	0	0	0	423,841	2
Balance end of year (110.1)	1,137,510	0	0	0	1,137,510	_ 20
Composite Depreciation Rate?	Yes					27
If yes, what is the rate?	2.00%					28

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## ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	451,374				451,374	_ 1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	22,264				22,264	_ 4
Depreciation expense on meters						Ę
charged to sewer (see Note 3)					0	_ 6
Accruals charged other						7
accounts (specify):						8
					0	_
Salvage					0	_ 10
Other credits (specify):						11
					0	_ 12
					0	_ 13
					0	_ 14
					0	_ 15
Total credits	22,264	0	0	0	22,264	_ 16
Debits during year						17
Book cost of plant retired	0				0	_ 18
Cost of removal					0	_ 19
Other debits (specify):						20
					0	21
					0	22
					0	23
					0	24
Total debits	0	0	0	0	0	25
Balance end of year (110.1)	473,638	0	0	0	473,638	_ 26
Composite Depreciation Rate?	Yes					27
If yes, what is the rate?	2.00%					28

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## **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0			0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	_

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## ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	0 1
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	0
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	0
Balance end of year	0

## **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	•

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	14,114	14,239	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	14,114	14,239	=

## UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written O			
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181)				
1999 MORTGAGE REVENUE BONDS	1,000	428	9,604	1
2001 REFUNDING BONDS	2,654	428	20,350	2
2003 REFUNDING BONDS	6,055	428	0	3
BOND DISCOUNT	2,733	428	21,401	4
Total			51,355	
Unamortized premium on debt (251) NONE				5
Total			0	

## **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	913,651	1
Changes during year (explain):		
NONE		2
Balance end of year	913,651	

## **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
1999 MORTGAGE REVENUE BONDS	09/01/1999	09/01/2014	5.11%	315,000	1
2001 REFUNDING BONDS	07/24/2001	09/01/2012	4.58%	825,000	2
2003 REFUNDING BONDS	04/24/2003	05/01/2004	1.45%	0	3
2003 BONDS - UNFUNDED LIABILITY	06/01/2003	12/01/2022	4.32%	60,794	4
	•	Total Bonds (A	1,200,794		

## **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
Advance from Municipality	00/00/0000	00/00/0000	0.00%	83,456	1
Total for Account 223				83,456	•
Other Long-Term Debt (224)					
SAFE WATER DRINKING LOAN	05/01/2004	05/01/2023	1.42%	539,262	2
Total for Account 224				539,262	

## **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	836	1
Accruals:		
Charged water department expense	107,704	2
Charged electric department expense		3
Charged sewer department expense	1,071	4
Other (explain): NONE		5
Total Accruals and other credits	108,775	•
Taxes paid during year:		
County, state and local taxes	100,925	6
Social Security taxes	7,860	7
PSC Remainder Assessment	826	8
Other (explain):		
NONE		9
Total payments and other debits	109,611	
Balance end of year	0	

## **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	d Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	t
Bonds (221)					
2001 REFUNDING BONDS	13,904	40,547	41,713	12,738	1
1999 MORTGAGE REVENUE BONDS	5,909	17,643	17,728	5,824	2
2003 REFUNDING BONDS	5,617	2,809	8,426	0	3
2003 BONDS - UNFUNDED LIABILITY	1,754	3,005	4,510	249	4
Subtotal	27,184	64,004	72,377	18,811	
Advances from Municipality (223)					
NONE	0			0	5
Subtotal	0	0	0	0	
Other Long-Term Debt (224)					
SAFE DRINKING WATER LOAN	0	5,165	3,890	1,275	6
Subtotal	0	5,165	3,890	1,275	
Notes Payable (231)					
NONE	0			0	7
Subtotal	0	0	0	0	
Total	27,184	69,169	76,267	20,086	

## **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	
Other Investments (124): NONE		2
Total (Acct. 124):	0	
Special Funds (125):		
BOND REDEMPTION FUND	50,999	3
WATER DEPRECIATION FUND	20,413	4
WATER REDEMPTION RESERVE FUND	175,532	5
WATER REDEMPTION INVESTMENT	1,613	6
DEPRECIATION INVESTMENT	85,000	7
Total (Acct. 125):	333,557	
Notes Receivable (141): NONE		8
Total (Acct. 141):	0	
Customer Accounts Receivable (142):	474.005	_
Water		9
Electric  Source (Pagulated)		10
Sewer (Regulated) Other (specify):		11
NONE	•	12
Total (Acct. 142):	174,325	
Other Accounts Receivable (143):		
Sewer (Non-regulated)	1	13
Merchandising, jobbing and contract work	1	14
Other (specify):		
MISCELLANEOUS		15
Total (Acct. 143):	829	
Receivables from Municipality (145):		
DUE FROM GENERAL-TAX ROLL	20,024	16
DUE FROM GENERAL-ADDITIONAL HYDRANT RENT	12,096	17
DUE FROM SEWER-SHARED METER EXPENSES		18
DUE FROM SEWER-OPERATING EXPENSES		19
Total (Acct. 145):	60,192	

## **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Prepayments (165):	
NONE	20
Total (Acct. 165):	0
Extraordinary Property Losses (182): NONE	21
Total (Acct. 182):	0
Other Deferred Debits (183):	
NONE	22
Total (Acct. 183):	0
Payables to Municipality (233):	
NONE	23
Total (Acct. 233):	0
Other Deferred Credits (253):	
Regulatory Liability	402,078 <b>24</b>
NONE	25
Total (Acct. 253):	402,078

## **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service (101.1)	3,992,133	0	0	0	3,992,133	1
Materials and Supplies	14,176	0	0	0	14,176	2
Other (specify):						
NONE					0	3
Less Average:						
Reserve for Depreciation (110.1)	1,299,753	0	0	0	1,299,753	4
Customer Advances for Construction					0	5
Regulatory Liability	201,039	0	0	0	201,039	6
NONE					0	7
Average Net Rate Base	2,505,517	0	0	0	2,505,517	
Net Operating Income	215,296	0	0	0	215,296	8
Net Operating Income						
as a percent of						
Average Net Rate Base	8.59%	N/A	N/A	N/A	8.59%	

## IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

**NONE** 

## REGULATORY LIABILITY - PRE-2003 HISTORICAL ACCUMULATED DEPRECIATION ON CONTRIBUTED UTILITY PLANT (253)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Balance First of Year					0	1
Add credits during year:						•
Establish Regulatory Liability 1/1/04	423,241	0	0	0	423,241	2
Other (specify): NONE					0	3
Deduct charges:						
Miscellaneous Amortization (425)	21,163				21,163	4
Other (specify): NONE					0	5
Balance End of Year	402,078	0	0	0	402,078	

### FINANCIAL SECTION FOOTNOTES

## Balance Sheet End-of-Year Account Balances (Page F-19)

Please explain amounts in Accounts 143, 145 and/or 233 in excess of \$5,000, providing a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

Done.

#### Signature Page (Page ii)

#### **General footnotes**

COMPILATION REPORT OF CERTIFIED PUBLIC ACCOUNTANTS

March 30, 2005

City Council
City of Prairie du Chien
Prairie du Chien, Wisconsin 53821

We have compiled the accompanying prescribed Municipal Utility Annual Report of the City of Prairie du Chien as of December 31, 2004, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of financial statements, information that is the representation of management. We have not audited or reviewed the accompanying Municipal Utility annual Report and, accordingly, do not express an opinion or any other form of assurance on this report.

The aforementioned report was prepared for the purpose of complying with statutory requirements, rules, regulations and guidelines of the Wisconsin Public Service Commission and is not intended to be a complete presentation in conformity with accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the management of the City of Prairie du Chien and the Wisconsin Public Service Commission, and should not be used for any other purpose.

JOHNSON BLOCK AND COMPANY, INC.

## **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	692,204	612,631	_ 1
Total Sales of Water	692,204	612,631	-
Other Operating Revenues			
Forfeited Discounts (470)	5,423	2,563	2
Miscellaneous Service Revenues (471)	0	0	3
Rents from Water Property (472)	0	0	4
Interdepartmental Rents (473)	0	0	- 5
Other Water Revenues (474)	12,719	8,342	6
Total Other Operating Revenues	18,142	10,905	_
Total Operating Revenues	710,346	623,536	_
Operation and Maintenenance Expenses			
Source of Supply Expenses (600-605)	0	0	<b>- 7</b>
Pumping Expenses (620-625)	119,640	129,271	_ 8
Water Treatment Expenses (630-635)	1,015	117	_ 9
Transmission and Distribution Expenses (640-655)	58,384	59,022	_ 10
Customer Accounts Expenses (901-904)	26,630	24,892	_ 11
Sales Expenses (910)	0	0	_ 12
Administrative and General Expenses (920-935)	85,827	151,918	_ 13
Total Operation and Maintenenance Expenses	291,496	365,220	-
Other Operating Expenses			
Depreciation Expense (403)	95,550	67,196	14
Amortization Expense (404-407)		0	15
Taxes (408)	108,004	93,693	16
Total Other Operating Expenses	203,554	160,889	_
Total Operating Expenses	495,050	526,109	-
NET OPERATING INCOME	215,296	97,427	=

## **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	_
Metered Sales to General Customers (461)				
Residential	1,999	108,387	200,485	4
Commercial	303	95,576	127,098	5
Industrial	18	145,117	120,226	6
Total Metered Sales to General Customers (461)	2,320	349,080	447,809	•
Private Fire Protection Service (462)	31		15,964	7
Public Fire Protection Service (463)	2,365		156,912	8
Other Sales to Public Authorities (464)	44	48,010	41,153	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)	1	23,450	30,366	11
Interdepartmental Sales (467)				12
Total Sales of Water	4,761	420,540	692,204	<u>.</u>

## **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)	
Bridgeport Sanitary District	#2124-BP	23,450	30,366	1
Total		23,450	30,366	

## **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	156,912	_ 1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	156,912	_
Forfeited Discounts (470):		_
Customer late payment charges	5,423	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	5,423	_
Miscellaneous Service Revenues (471):		
NONE		7
Total Miscellaneous Service Revenues (471)	0	_
Rents from Water Property (472):		_
NONE		8
Total Rents from Water Property (472)	0	_
Interdepartmental Rents (473):		_
NONE		9
Total Interdepartmental Rents (473)	0	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	4,783	10
Other (specify):		
MISCELLANEOUS	3,124	_ 11
CELL PHONE ANTENNA LEASE	1,600	_ 12
FLOOD DAMAGE REIMBURSEMENTS	3,212	_ 13
Total Other Water Revenues (474)	12,719	_

## **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)
SOURCE OF SUPPLY EXPENSES		
Operation Labor (600)		0
Purchased Water (601)		0
Operation Supplies and Expenses (602)		0
Maintenance of Water Source Plant (605)		0
Total Source of Supply Expenses	0	0
PUMPING EXPENSES		
Operation Labor (620)	55,192	55,423
Fuel for Power Production (621)	·	0
Fuel or Power Purchased for Pumping (622)	58,441	65,973
Operation Supplies and Expenses (623)	3,992	3,775
		4.100
Maintenance of Pumping Plant (625)	2,015	4,100
Maintenance of Pumping Plant (625)  Total Pumping Expenses	2,015 119,640	129,271
Total Pumping Expenses  WATER TREATMENT EXPENSES  Operation Labor (630)	-	<b>129,271</b>
Total Pumping Expenses  WATER TREATMENT EXPENSES  Operation Labor (630)  Chemicals (631)	119,640	129,271 0 0
Total Pumping Expenses  WATER TREATMENT EXPENSES  Operation Labor (630)  Chemicals (631)  Operation Supplies and Expenses (632)	-	<b>129,271</b>
Total Pumping Expenses  WATER TREATMENT EXPENSES  Operation Labor (630)  Chemicals (631)	119,640	129,271 0 0
Total Pumping Expenses  WATER TREATMENT EXPENSES  Operation Labor (630)  Chemicals (631)  Operation Supplies and Expenses (632)	119,640	0 0 117
WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635)	1,015	0 0 117 0
Total Pumping Expenses  WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses TRANSMISSION AND DISTRIBUTION EXPENSES	1,015	0 0 117 0
Total Pumping Expenses  WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640)	1,015 1,015	129,271 0 0 117 0 117
Total Pumping Expenses  WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641)	1,015 1,015 39,401	129,271  0 0 117 0 117
Total Pumping Expenses  WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650)	1,015 1,015 39,401 7,090	129,271  0 0 117 0 117 40,452 8,470
WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses	1,015 1,015 1,015 39,401 7,090 144	129,271  0 0 117 0 117 40,452 8,470 0
Total Pumping Expenses  WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650) Maintenance of Mains (651)	1,015  1,015  1,015  39,401  7,090  144  5,785	129,271  0 0 117 0 117 40,452 8,470 0 7,501
Total Pumping Expenses  WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650) Maintenance of Mains (651) Maintenance of Services (652) Maintenance of Meters (653)	1,015  1,015  1,015  39,401  7,090  144  5,785  2,691	129,271  0 0 117 0 117 40,452 8,470 0 7,501 1,963
Total Pumping Expenses  WATER TREATMENT EXPENSES Operation Labor (630) Chemicals (631) Operation Supplies and Expenses (632) Maintenance of Water Treatment Plant (635) Total Water Treatment Expenses  TRANSMISSION AND DISTRIBUTION EXPENSES Operation Labor (640) Operation Supplies and Expenses (641) Maintenance of Distribution Reservoirs and Standpipes (650) Maintenance of Mains (651) Maintenance of Services (652)	1,015  1,015  39,401 7,090 144 5,785 2,691 2,326	129,271  0 0 117 0 117 40,452 8,470 0 7,501 1,963 575

## **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 25 percent, but not less than \$5,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)
CUSTOMER ACCOUNTS EXPENSES		
Meter Reading Labor (901)	8,325	7,868
Accounting and Collecting Labor (902)	17,500	16,250
Supplies and Expenses (903)	805	774
Uncollectible Accounts (904)		0
Total Customer Accounts Expenses	26,630	24,892
SALES EXPENSES		
Sales Expenses (910)		0
Total Sales Expenses	0	0
ADMINISTRATIVE AND GENERAL EXPENSES Administrative and General Salaries (920)	17,500	16,250
	2,725	8,480
Office Supplies and Expenses (921) Administrative Expenses TransferredCredit (922)	2,723	0,480
Outside Services Employed (923)	12,832	8,466
Property Insurance (924)	10,592	11,563
Injuries and Damages (925)	10,002	0
Employee Pensions and Benefits (926)	35,400	97,884
Regulatory Commission Expenses (928)	55,400	0
Miscellaneous General Expenses (930)	1,663	3,557
Transportation Expenses (933)	5,115	4,945
Maintenance of General Plant (935)	3,1.10	773
Total Administrative and General Expenses	85,827	151,918
Total Operation and Maintenance Evpance	204 400	265 220
Total Operation and Maintenance Expenses	291,496	365,220

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		101,154	87,336	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		1,836	1,658	2
Net property tax equivalent		99,318	85,678	
Social Security		7,860	7,431	3
PSC Remainder Assessment		826	584	4
Other (specify): NONE			0	5
Total tax expense		108,004	93,693	

## PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Crawford			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.219160			3
County tax rate	mills		7.826140			4
Local tax rate	mills		8.026470			5
School tax rate	mills		11.460120			6
Voc. school tax rate	mills		2.075150			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		29.607040			10
Less: state credit	mills		1.301540			11
Net tax rate	mills		28.305500			12
PROPERTY TAX EQUIVALENT CALCU	JLATIO	N				13
Local Tax Rate	mills		8.026470			14
Combined School Tax Rate	mills		13.535270			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		21.561740			17
Total Tax Rate	mills		29.607040			18
Ratio of Local and School Tax to Total	l dec.		0.728264			19
Total tax net of state credit	mills		28.305500			20
Net Local and School Tax Rate	mills		20.613875			21
Utility Plant, Jan. 1	\$	5,375,328	5,375,328			22
Materials & Supplies	\$	14,239	14,239			23
Subtotal	\$	5,389,567	5,389,567			24
Less: Plant Outside Limits	\$	0				25
Taxable Assets	\$	5,389,567	5,389,567			26
Assessment Ratio	dec.		0.910476			27
Assessed Value	\$	4,907,071	4,907,071			28
Net Local & School Rate	mills		20.613875			29
Tax Equiv. Computed for Current Year	\$	101,154	101,154			30
Tax Equivalent per 1994 PSC Report	\$	72,913				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note 6	<b>5)</b> \$	101,154				34

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## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	10,434		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	397,873		8
Infiltration Galleries and Tunnels (315)	0		_ 9
Supply Mains (316)	903		_ 10
Other Water Source Plant (317)	0		_ 11
Total Source of Supply Plant	409,210	0	-
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	191,688		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	212,955		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		_ 19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	404,643	0	_
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		_ 21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	0		23
Total Water Treatment Plant	0	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			10,434	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			397,873	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			903	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	409,210	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			191,688	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			212,955	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	0	404,643	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			0	23
Total Water Treatment Plant	0	0	0	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT	(**)	(-)	
Land and Land Rights (340)	290		24
Structures and Improvements (341)	4,396		_ 25
Distribution Reservoirs and Standpipes (342)	1,022,003	50,805	_ 26
Transmission and Distribution Mains (343)	1,423,560	·	_ 27
Fire Mains (344)	0		_ 
Services (345)	206,708	402	29
Meters (346)	187,747	5,408	30
Hydrants (348)	112,695		31
Other Transmission and Distribution Plant (349)	3,802		32
Total Transmission and Distribution Plant	2,961,201	56,615	_
GENERAL PLANT Land and Land Rights (389)	0		33
Structures and Improvements (390)	66,906		_ 34
Office Furniture and Equipment (391)	7,152	1,283	_ 35
Computer Equipment (391.1)	15,435	1,200	_ 36
Transportation Equipment (392)	33,055		37
Stores Equipment (393)	0		38
Tools, Shop and Garage Equipment (394)	17,791	499	39
Laboratory Equipment (395)	0		40
Power Operated Equipment (396)	30,275		41
Communication Equipment (397)	0		_ 42
SCADA Equipment (397.1)	0		43
Miscellaneous Equipment (398)	17,567		44
Other Tangible Property (399)	0		45
Total General Plant	188,181	1,782	
Total utility plant in service directly assignable	3,963,235	58,397	_
Common Utility Plant Allocated to Water Department	0		_ 46
Total utility plant in service	3,963,235	58,397	_

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				_
Land and Land Rights (340)			290	24
Structures and Improvements (341)			4,396	25
Distribution Reservoirs and Standpipes (342)			1,072,808	26
Transmission and Distribution Mains (343)			1,423,560	27
Fire Mains (344)			0	28
Services (345)			207,110	29
Meters (346)	600		192,555	30
Hydrants (348)			112,695	31
Other Transmission and Distribution Plant (349)			3,802	32
Total Transmission and Distribution Plant	600	0	3,017,216	
GENERAL PLANT				
Land and Land Rights (389)			0	33
Structures and Improvements (390)			66,906	
Office Furniture and Equipment (391)			8,435	
Computer Equipment (391.1)			15,435	
Transportation Equipment (392)			33,055	
Stores Equipment (393)			0	
Tools, Shop and Garage Equipment (394)			18,290	
Laboratory Equipment (395)			0	
Power Operated Equipment (396)			30,275	
Communication Equipment (397)			•	42
SCADA Equipment (397.1)				43
Miscellaneous Equipment (398)			17,567	
Other Tangible Property (399)				45
Total General Plant	0	0	189,963	
Total utility plant in service directly assignable	600	0	4,021,032	
			· · · · · · · · · · · · · · · · · · ·	
Common Utility Plant Allocated to Water Department			0	46
Total utility plant in service	600	0	4,021,032	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		_ 1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		- 5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	0		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	0	0	-
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	0		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	0		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	0		_ 20
Total Pumping Plant	0	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	0		23
Total Water Treatment Plant	0	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)		
INTANGIBLE PLANT					_
Organization (301)				0	1
Franchises and Consents (302)				0	2
Miscellaneous Intangible Plant (303)				0	3
Total Intangible Plant	0	0		0	
SOURCE OF SUPPLY PLANT				_	
Land and Land Rights (310)				0	4
Structures and Improvements (311)				0	5
Collecting and Impounding Reservoirs (312)				0	6
Lake, River and Other Intakes (313)				0	7
Wells and Springs (314)				0	8
Infiltration Galleries and Tunnels (315)				-	9
Supply Mains (316) Other Weter Source Plant (317)				0	10
Other Water Source Plant (317)	0	0		0	11
Total Source of Supply Plant	0	<u> </u>		<u>U</u>	
PUMPING PLANT					
Land and Land Rights (320)				0	
Structures and Improvements (321)				0	13
Boiler Plant Equipment (322)					14
Other Power Production Equipment (323)				0	15
Steam Pumping Equipment (324)				0	16
Electric Pumping Equipment (325)				0	17
Diesel Pumping Equipment (326)				0	18
Hydraulic Pumping Equipment (327)				0	19
Other Pumping Equipment (328)				0	20
Total Pumping Plant	0	0		0	
WATER TREATMENT PLANT					
Land and Land Rights (330)				0 2	21
Structures and Improvements (331)				0 2	22
Water Treatment Equipment (332)				0 2	23
Total Water Treatment Plant	0	0		0	

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$50,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than accounts 372.1 and 397.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
TRANSMISSION AND DISTRIBUTION PLANT	()	(-)	
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		_ 25
Distribution Reservoirs and Standpipes (342)	0		_ 26
Transmission and Distribution Mains (343)	1,135,125		_ 27
Fire Mains (344)	0		28
Services (345)	187,004	7,271	29
Meters (346)	0		30
Hydrants (348)	89,964		31
Other Transmission and Distribution Plant (349)	0		_ 32
Total Transmission and Distribution Plant	1,412,093	7,271	_
GENERAL PLANT			
Land and Land Rights (389)	0		_ 33
Structures and Improvements (390)	0		_ 34
Office Furniture and Equipment (391)	0		_ 35
Computer Equipment (391.1)	0		_ 36
Transportation Equipment (392)	0		_ 37
Stores Equipment (393)	0		_ 38
Tools, Shop and Garage Equipment (394)	0		_ 39
Laboratory Equipment (395)	0		_ 40
Power Operated Equipment (396)	0		_ 41
Communication Equipment (397)	0		_ 42
SCADA Equipment (397.1)	0		_ 43
Miscellaneous Equipment (398)	0		_ 44
Other Tangible Property (399)	0		_ 45
Total General Plant	0	0	_
Total utility plant in service directly assignable	1,412,093	7,271	_
Common Utility Plant Allocated to Water Department	0		_ 46
Total utility plant in service	1,412,093	7,271	_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			•
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25
Distribution Reservoirs and Standpipes (342)			0 26
Transmission and Distribution Mains (343)			1,135,125 27
Fire Mains (344)			0 28
Services (345)			194,275 29
Meters (346)			0 30
Hydrants (348)			89,964 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	0	0	1,419,364
GENERAL PLANT			
Land and Land Rights (389)			0 33
Structures and Improvements (390)			0 34
Office Furniture and Equipment (391)			0 35
Computer Equipment (391.1)			0 36
Transportation Equipment (392)			0 37
Stores Equipment (393)			0 38
Tools, Shop and Garage Equipment (394)			0 39
Laboratory Equipment (395)			0 40
Power Operated Equipment (396)			0 41
Communication Equipment (397)			0 42
SCADA Equipment (397.1)			0 43
Miscellaneous Equipment (398)			0 44
Other Tangible Property (399)			0 45
Total General Plant	0	0	0
Total utility plant in service directly assignable	0	0	1,419,364
rotal atmity plant in our vioc an odry accignatio			1,110,001
Common Utility Plant Allocated to Water Department			0 46
Total utility plant in service	0	0	1,419,364

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply

	3	ources of water Sup	ppiy		
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January			37,800	37,800	- 1
February			36,700	36,700	2
March			40,000	40,000	3
April			41,600	41,600	4
May			44,900	44,900	5
June			44,300	44,300	6
July			45,400	45,400	7
August			48,100	48,100	8
September			48,300	48,300	9
October			40,900	40,900	10
November			35,600	35,600	11
December			35,800	35,800	12
Total annual pumpage	0	0	499,400	499,400	_
Less: Water sold				420,540	13
Volume pumped but not s	sold			78,860	14
Volume sold as a percent	t of volume pumped			84%	15
Volume used for water pr	oduction, water quality	and system maintena	nce	7,150	16
Volume related to equipm	nent/system malfunction	ı		4,000	17
Non-utility volume NOT in	ncluded in water sales				18
Total volume not sold but	accounted for			11,150	19
Volume pumped but unac	counted for			67,710	20
Percent of water lost				14%	21
If more than 25%, indicate	e causes and state wha	at action has been tak	en to reduce water loss	:	22
Maximum gallons pumpe	d by all methods in any	one day during repor	ting year (000 gal.)	2,100	23
Date of maximum: 7/23	/2004				24
Cause of maximum:					25
Hot weather, watering la					_
Minimum gallons pumped		one day during report	ting year (000 gal.)	700	_ 26
	5/2004				_ 27
Total KWH used for pump				687,780	_ 28
If water is purchased: Ver					29
Poi	nt of Delivery:				30

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
EAST BLACKHAWK AVENUE	#1	140	18	2,000,000	Yes	1
EAST BLACKHAWK AVENUE	#2	110	12	1,800,000	Yes	2
EAST WELLS STREET	#3	136	18	2,200,000	Yes	3
EAST PINE STREET	#4	130	18	2,160,000	Yes	4

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## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

			Intakes					
	Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)			
NONE								

1

## **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	#1	#2	#3	1
Location	BLACKHAWK AVE.	BLACKHAWK AVE.	EAST WELLS ST.	2
Purpose	Р	Р	Р	3
Destination	D	D	D	4
Pump Manufacturer	LAYNE	LAYNE	LAYNE	5
Year Installed	1948	1948	1991	6
Туре	VERTICAL TURBINE	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	1,400	1,280	1,400	8
Pump Motor or				9
Standby Engine Mfr	U.S. ELECTRIC	U.S. ELECTRIC	U.S. ELECTRIC	10
Year Installed	1948	1948	1991	11
Туре	ELECTRIC	ELECTRIC	ELECTRIC	12
Horsepower	125	125	150	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification	#4		14
Location	PINE STREET		15
Purpose	Р		16
Destination	D		17
Pump Manufacturer	PEERLESS		18
Year Installed	1992		19
Туре	VERTICAL TURBINE		20
Actual Capacity (gpm)	1,500		21
Pump Motor or			22
Standby Engine Mfr	U.S. ELECTRIC		23
Year Installed	1992		24
Туре	ELECTRIC		25
Horsepower	150		26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	#1	#2	#3	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	R	R	4 5
Year constructed	1948	1992	2003	6
Primary material (earthen, steel,				7
concrete, other)	CONCRETE	CONCRETE	CONCRETE	8
Elevation difference in feet (See Headnote 3.)	210	210	210	9 10
Total capacity in gallons (actual)	1,000,000	500,000	1,000,000	11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	GAS	GAS	GAS	12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE	WELLHOUSE	WELLHOUSE	15 16 17
Filters, type (gravity, pressure, other, none)	NONE	NONE	NONE	18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.0000	0.0000	0.0000	20 21 22
Is a corrosion control chemical used (yes, no)?	N	N	N	23 24
Is water fluoridated (yes, no)?	N	N	N	25

### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

				1	Number of Fee	t		
		_				Adjustments		_
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Increase or (Decrease) (g)	End of Year (h)	
М	D	4.000	19,853	0	0	0	19,853	_ 1
М	D	6.000	170,319	0	0	0	170,319	2
М	D	8.000	45,761	0	0	0	45,761	_ 3
М	D	10.000	14,334	0	0	0	14,334	 4
М	D	12.000	38,770	0	0	0	38,770	
Total Within N	lunicipality		289,037	0	0	0	289,037	_
Total Utility		=	289,037	0	0	0	289,037	_

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#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	2,057	0	0	0	2,057	63	1
М	1.000	158	9	0	0	167	23	2
M	1.250	30	0	0	0	30	16	3
М	1.500	25	0	0	0	25	1	4
M	2.000	44	0	0	0	44		5
M	3.000	5	0	0	0	5		6
М	4.000	19	0	0	0	19		7
М	6.000	18	0	0	0	18		8
M	8.000	1	1	0	0	2		9
Total Utili	ty	2,357	10	0	0	2,367	103	

#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters** 

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	2,213	54	10	0	2,257	63	1
1.000	75	3	2	0	76	4	2
1.250	8	0	0	0	8	0	3
1.500	31	1	0	0	32	1	4
2.000	47	3	2	0	48	1	5
3.000	14	1	0	0	15	0	6
4.000	4	0	1	0	3	0	7
otal:	2,392	62	15	0	2,439	69	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	_
0.625	2,000	161	8	20	0	68	2,257	
1.000	9	58	4	5	0	0	76	_ ;
1.250	0	1	0	3	0	4	8	_ ;
1.500	0	24	1	2	0	5	32	_ ,
2.000	2	34	1	7	0	4	48	_ ;
3.000	0	4	2	7	0	2	15	_ (
4.000	0	0	1	1	0	1	3	
Total:	2,011	282	17	45	0	84	2,439	_

#### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	_
Fire Hydrants						
Outside of Municipality	0				0	1
Within Municipality	302			(1)	301	2
Total Fire Hydrants	302	0	0	(1)	301	- =
Flushing Hydrants						
	0				0	3
<b>Total Flushing Hydrants</b>	0	0	0	0	0	_

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year: 301

Number of distribution system valves end of year: 519

Number of distribution valves operated during year: 188

#### WATER OPERATING SECTION FOOTNOTES

### Other Operating Revenues (Water) (Page W-04)

Please explain amounts in Account 474 in excess of \$5,000, including like items grouped. Please provide, for example, a short list or detail using other than terms such as "other revenues" "general" "miscellaneous" or repeating the account title.

Done.

#### Water Operation & Maintenance Expenses (Page W-05)

For values that represent an increase or a decrease when compared to the previous year of greater than 25%, but not less \$5,000, please explain.

The decrease in Acct. 622 Fuel or Power Purchased for Pumping is due to a decrease in water pumped in 2004 resulting in fewer kwh's purchased.

The decrease in Acct. 921 Office Supplies and Expenses is due to the purchase of software in 2003 for \$6,850.

The decrease in Acct. 926 Employee Pensions and Benefits is due to paying off the Wisconsin Retirement System Unfunded Liability Balance in 2003 of \$61,332.

#### Water Utility Plant in Service --Plant Financed by Utility or Municipality-- (Page W-08)

If Additions for Accounts OTHER than 316, 343, 345, 346 and 348 exceed \$50,000, please explain. If applicable, provide construction authorization.

In 2003 the utility constructed a new reservoir. The reservoir was put into service in 2003, but there were some items that were not complete as of 12/31/2003. The items were completed in 2004. The cost of these items, \$50,805, was added to Acct. 342 in 2004.

## Water Services (Page W-18)

If net additions are greater than zero, please explain financing by following criteria listed in schedule headnote No. 3.

There were (9) 1" services and (1) 8" service added in 2004. The utility paid for a 1" service and property owners paid for the remaining services. The additions were recorded at the estimated cost of the additions.

## Meters (Page W-19)

Explain program for replacing or testing meters 1" or smaller.

The Prairie du Chien Municiple Water Utility attempts to test meters at least once every 10 years or replace the meters every 20 years.

If 2-inch or greater meters are reported as residential, please explain.

The (2) 2" residential meters serve 2 condominiums. Each complex has 16 units.

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

Yes.

### WATER OPERATING SECTION FOOTNOTES

**Hydrants and Distribution System Valves (Page W-20)** 

Explain all reported Adjustments.

The number of hydrants was adjusted to agree to property records.

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